



# ***4th Annual Holiday Boutique***

American Legion Auxiliary Unit 264

December 4, 2021

## **Vendor Registration Form**

***Return Registration Form & Payment by November 18th***

Member/Vendor Name \_\_\_\_\_

Name of Business \_\_\_\_\_

Type of Business/Service \_\_\_\_\_

Telephone Number(s) Cell: \_\_\_\_\_ Home: \_\_\_\_\_

Email Address: \_\_\_\_\_

## **Holiday Boutique Details – Indoors Rain or Shine**

**Location:** Lincoln Veteran's Hall, 541 5<sup>th</sup> Street – Downtown Lincoln

**Boutique Hours:** 10am to 6pm

\_\_\_\_\_ I would like to display and sell items at the Auxiliary Boutique

**Cost:** \$35 (plus a raffle prize donation). You may purchase more than 1 booth/table, if needed.

**Booth Space Needed:** 1 Booth \_\_\_\_ @ \$35 2 Booths \_\_\_\_ @ \$70 (Space includes an 8-ft. table for the first 22 Vendors)

**Special Set-Up Instructions (Electrical outlets maybe limited):**

**Please give a brief description of all products that you wish to sell at the Boutique:**

**Payment Procedure:** Payment must be completed by check (payable to the American Legion Auxiliary Unit 264) or via PayPal prior to the Holiday Boutique along with a completed application. Incomplete applications will not be processed. Please email [LegionAuxiliaryUnit264@gmail.com](mailto:LegionAuxiliaryUnit264@gmail.com) with your intent to be a vendor. No refunds.

### **Mail Application & Payment to:**

American Legion Auxiliary Unit 264, c/o Colleen Klinger-Treasurer, PO Box 867, Lincoln, CA 95648.

**I have read, understand, and agree to the exhibitor/vendor responsibilities below:**

\_\_\_\_\_  
Signature of Exhibitor/Vendor

\_\_\_\_\_  
Date

- Boutique Space is on a first come, first serve basis. Have your own hotspot or internet.
- Each Exhibitor/Vendor will be responsible for set-up and take down of their area.
- Exhibitor/Vendor may arrive as early as 9am and must be ready by 9:45am.
- Take Down will be at no earlier than 6pm (with the Christmas Parade starting at 4:30pm)
- Exhibitor/Vendor will be responsible for collecting money for items sold or ordered.
- Be ready to accept both cash or check payments – debit/credit is up to the vendor with their own hotspot.
- Event is held rain or shine. We are indoors. Lunch and beverages are sold by the Auxiliary.
- One business per space. No sublet or share without prior approval.

***Thank you for your support and participation in our Christmas Boutique!***

Please contact [LegionAuxiliaryUnit264@gmail.com](mailto:LegionAuxiliaryUnit264@gmail.com) | (916) 587-1838 and leave a message with any questions.

You may also reach out to any American Legion Auxiliary Unit 264 member.